



Elizabeth Shadigian, MD Empowering WomanCare and Gynecology

Mamie Burkman, MD Adult Integrative Psychiatry

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New Client Deposit Agreement

We are delighted that you are considering WomanSafeHealth for part of your health care needs. We welcome you and we make every effort to schedule all clients as soon as possible. We take your request seriously.

Out of respect for our clients, we do not double-book appointments. When you schedule an appointment, the time is reserved exclusively for you. You are reserving the resources of WomanSafeHealth practitioners, administrative support staff and facilities required to make your appointment successful.

Cancelled appointments with little or no notice often cannot be filled. To do our best to honor new clients, existing clients and WomanSafeHealth staff we require a **non-refundable deposit*** to reserve a new client appointment. When you keep your appointment your deposit is applied to the cost of that visit.

If you cancel your new client appointment with more than one week's notice, your deposit will remain on your account at WomanSafeHealth as a credit, which can be applied to another new client appointment, gift certificates, classes, groups, services or products. For example, a Monday new client appointment scheduled for 10 a.m. must be cancelled no later than 10 a.m. of the preceding Monday.

Cancellations made with less than one week's notice will forfeit the deposit without exception. The deposit will be applied to the new client missed appointment fee.

If you have previously used your deposit to cover a new client missed appointment fee, another deposit will be required prior to scheduling another new client appointment. All of our charges and policies regarding new and established client appointments can be viewed and downloaded at our website, www.womansafehealth.com/payment.

If you are delayed and cannot make your new appointment starting time, please notify the office and come as soon as possible. WomanSafeHealth will do our best to efficiently see you in the remaining time. Any delay beyond 20 minutes will likely result in your appointment being shortened, however your deposit will still be applied to the time you booked.

I, _____ print first and last name _____ date of birth _____ phone number

understand and agree to the new client deposit policy by signing below. If I choose to use my credit card, my signature below also authorizes my credit card to be charged for the non-refundable deposit. I choose from the following ways to pay for my non-refundable deposit of \$_____:

- | | |
|--|---|
| <input type="checkbox"/> Credit Card ending in - _____ (last 4 digits)
<input type="checkbox"/> VISA <input type="checkbox"/> AmEx <input type="checkbox"/> Discover <input type="checkbox"/> Master Card | <input type="checkbox"/> Check or Money Order #: _____ |
| <input type="checkbox"/> Cash | <input type="checkbox"/> Paypal (send to info@womansafehealth.com) |

Signature: _____ Date: ____ / ____ / ____

Credit Card Holder's Name (if not listed above): _____

Credit Card Holder's Signature (if not listed above): _____ Date: ____ / ____ / ____

*Deposit Required

\$330.00
\$330.00
\$60.00
\$150.00

First Appointment Requested

- | | |
|--------------------------|---|
| <input type="checkbox"/> | Dr. Shadigian - 60 minutes - 120 minutes (\$330/hr) |
| <input type="checkbox"/> | Dr. Burkman - 90 minutes (\$495 total - \$330 required at scheduling) |
| <input type="checkbox"/> | Woman Advocacy - 90 minutes |
| <input type="checkbox"/> | Acupuncture & Chinese Medicine - 90 minutes |

www.womansafehealth.com

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